

WEEKLY REPORT FOR PROCUREMENT DIVISION
FOR PERIOD ENDING 27 AUGUST 1986

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

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No

b. On 21 and 22 August 1986, Procurement Division, Office of Logistics held discussions with three companies bidding on the Reston Center systems furniture requirement. Discussions will be formally concluded Monday, 25 August 1986 and revised proposals are due by 1600 hours Friday, 29 August 1986. Final selection of the winning proposal will then be made, presented to the Agency Contract Review Board on Tuesday, 2 September 1986 and the contract will be awarded on Thursday, 4 September 1986. Delivery of the furniture for Reston Center [redacted] which will be occupied by elements of the Office of Development and Engineering (OD&E), is scheduled for 4 December 1986 and installation is expected to be completed by 18 December 1986. [redacted]

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The award fee evaluation panel awarded less than 100% of the award fee for the following reasons: Quality of the custodial services can be improved through more attention to detail and thoroughness; building manager needs to provide more advance notice when outside contractors enter building for special projects, and manager needs to plan and manage personnel better. The maximum award fee for any period is \$7,159, and it represents 7% of the estimated costs for the award fee period. The award fee for Period 4 (1 Jul 86-30 Sep 86) will be issued as soon as possible after the end of the fiscal year.

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f. Procurement Division, Office of Logistics, plans to award a three-year contract (FY87-FY89) for newspaper subscription services for the Office of Information Research. Solicitations were mailed out to four offerors. Both the offerors' price and past experience will be evaluated and the proposal which is most advantageous to the Government will be selected for award. The successful contractor will be required to deliver 16 different newspapers to the Agency on a daily basis at three different Agency locations in the Washington, D.C. metropolitan area. The estimated price for this service is \$600,000 for three years.

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3. Significant Events Anticipated During the Coming Week:

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None.

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